

15th July 2024

To: The Chairman and Members of Properties Advisory Committee

Dear Councillor,

You are summoned to attend the meeting of the
Properties Advisory Committee of Dronfield Town Council
to be held on **19th July 2024 at 11:30am** in the **Council Chamber, Civic Hall, Dronfield**

Yours sincerely

J Mitchell

Joanne Mitchell
Town Clerk

AGENDA

1. **Apologies**
To receive apologies for absences.
2. **Declaration of Interests**
3. **To approve the minutes of the last meeting**
To approve the minutes of the meeting held on 18th June 2024 as a true and accurate record.
4. **Items for exclusion of the public**
To determine what items on the agenda, if any, should be taken with public excluded.
5. **Dronfield Woodhouse Sports & Social Club**
To receive an update.
6. **Shutter Doors**
To discuss the shutter doors following the site visits.
7. **Fire Risk Assessments**
To review the feedback from the Fire Risk Assessments.
8. **Office Equipment**
To review quotes for a new office laptop.
9. **Equipment Disposal**
To discuss the disposal of old IT and office equipment.
10. **Retractable Seating Service**
To review quotes for the annual retractable seating service.
11. **Gosforth Lodge**
To review a complaint regarding a booking.
12. **Trees**
To discuss various requests from residents
To review quotes to fell a dead tree
To review quotes to hire a stump grinder.

13. Alma

To review further quotes to repair the fencing and provide an update on the stone theft.

14. Electric Vehicle

To review the options available when the electric vehicle lease comes to an end.

15. Valuation Office Request

To inform members of a valuation office request.

16. Derbyshire County Council

To discuss an offer to purchase some land from Derbyshire County Council.

17. Properties Committee Budget

To discuss the 2025-2026 budget requirements of the Properties Advisory Committee.

18. Exclusion of the Press & Public

To resolve that in view of the confidential nature of the items to be discussed, the committee pass the formal resolution to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960 section 1 paragraph 2 & the Local Government (Access to Information) Act (due to commercially sensitive information being discussed).

19. Land

To receive an update from NEDDC regarding the land that is registered to them.

20. Allotments

To discuss an update regarding management of the allotments and a water leak at one of the allotment sites.

21. Leases

To review the lease in place for the land off Snape Hill Crescent and for land used by Dronfield Junior School.

22. Insurance Claims

To provide members with an update on insurance claims.

23. Date of next meeting

To agree the date for the next meeting.