

**Minutes of the meeting of the Budget Advisory Committee
of Dronfield Town Council held in the Council Chamber
on Monday 8th January 2024 at 9:15am**

Present: Cllr A. Foster (Chair), Cllr K Tait, Cllr R Welton and Cllr J Yates

In attendance: J. Mitchell (Town Clerk)

1. Apologies

Cllr G Hopkinson sent their apologies.

2. Declaration of Interests

There were no declarations of interests.

3. Minutes

It was RESOLVED to approve the minutes of the meeting held on 4th December 2023 as a true and accurate record of the meeting.

4. 2023 – 2024 Budget

Members reviewed the budget up to the end of November 2023.

It was RESOLVED to note the update.

5. 2023 – 2024 Earmarked Reserves

This agenda item was not discussed.

6. Outstanding Debt

Members were informed that there were several outstanding debts most of which dated back 12 months and one of which was longer than that.

It was RESOLVED to take advice and pending the advice write to the organisation with the longest outstanding debt to request payment.

It was RESOLVED to note the other outstanding debts and chase where applicable.

7. 2024 – 2025 Budget Planning

The Clerk presented members with a draft budget for 2024 – 2025, with attached notes, highlighting any revised figures.

It was RESOLVED to note the draft version and review any potential final areas for amendments before presenting to full council in February.

8. Financial Risk Assessment

Members received a copy of the revised Financial Risk Assessment and reviewed the document.

It was RESOLVED to recommend to council to approve the financial risk assessment for council activities.

9. Council Tax Discount for volunteer Special Constables

Members discussed a request from the Police and Crime Commissioner to offer a discount on council tax to volunteer special constables.

It was RESOLVED to defer this item to the next committee meeting while awaiting further information.

10. Date of next meeting

It was RESOLVED to hold the next Budget Advisory Committee meeting on Monday 29th January 2024 at 9:15am.

The meeting closed at 10.05am.