

27<sup>th</sup> August 2024

To: The Chairman and Members of Civic Hall Advisory Committee

Dear Councillor,

You are summoned to attend the meeting of the  
**Civic Hall Advisory Committee** of Dronfield Town Council to be held on  
**MONDAY 2<sup>nd</sup> SEPTEMBER 2024 at 11:00am**  
**In the Council Chamber, Civic Hall**

Yours sincerely

*J Mitchell*

Joanne Mitchell  
Town Clerk

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## **AGENDA**

**1. Appointment of Chair**

To appoint the Chair of the Civic Hall Advisory Committee.

**2. Apologies**

To receive apologies for absence.

**3. Declaration of Interests**

To receive any declarations of interest.

**4. Exclusion of the Press & Public**

To resolve that in view of the confidential nature of the items to be discussed, the committee pass the formal resolution to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960 section 1 paragraph 2 & the Local Government (Access to Information) Act (due to the sensitive commercial nature of the issues being discussed).

**5. Minutes**

To review and approve the minutes of the Civic Hall Advisory Committee meeting held on 5<sup>th</sup> February 2024.

**6. Terms of Reference**

To review and approve the Terms of Reference for the Civic Hall Advisory Committee.

**7. Civic Hall Lease**

To receive an update on the ongoing lease negotiations.

**8. Properties**

To discuss alternative properties.

**9. Complaint**

To receive an update on the progress of the complaint made.

**10. 2025-2026 Budget**

To discuss the budget requirements for 2025-26.

**11. Date of next meeting**

To decide on the date of the next meeting.