

16th September 2024

To: The Chairman and Members of Properties Advisory Committee

Dear Councillor,

You are summoned to attend the meeting of the
Properties Advisory Committee of Dronfield Town Council
to be held on **20th September 2024 at 10:00am** in the **Council Chamber, Civic Hall, Dronfield**

Yours sincerely

J Mitchell

Joanne Mitchell
Town Clerk

AGENDA

1. **Apologies**
To receive apologies for absences.
2. **Declaration of Interests**
3. **To approve the minutes of the last meeting**
To approve the minutes of the meeting held on 19th July 2024 as a true and accurate record.
4. **Items for exclusion of the public**
To determine what items on the agenda, if any, should be taken with public excluded.
5. **Shutter Doors**
To review the feedback regarding shutter doors and to review quotes to replace some with steel doors.
6. **Health & Safety Audit**
To review the feedback from the Health & Safety Audit, quotes for the required work to be carried out and the revised and updated documentation.
7. **Fire Risk Assessment**
To provide an update on the actions following the Fire Risk Assessment.
To review quotes for the cleaning of the extractor fan at Gosforth Lodge.
8. **Stonelow Recreation Ground**
To review alternative options to repair the fencing on the wall at Stonelow Recreation Ground.
To update members with regards to the vandalism of the new signage at Stonelow Recreation Ground.
9. **Trees**
To discuss various requests from residents.
10. **Land Registry**
To review the revised solicitors fee for the first registration of four pieces of land.
11. **War Memorial & Peel Monument**
To discuss requests to clean the War Memorial & Peel Monument and review quotes.

12. Civic Hall

To discuss options following the removal of the platform lift.

To discuss permission for animals in the Civic Hall.

To discuss a request for the Dronfield Arts Festival to use the Civic Hall free of charge in lieu of sponsorship.

To review a forthcoming booking in the Civic Hall.

13. Annual Invoices

To review the charges for the annual invoices issued for various pieces of land and property.

14. Properties Committee Budget

To agree the 2025-2026 budget requirements of the Properties Advisory Committee.

15. Exclusion of the Press & Public

To resolve that in view of the confidential nature of the items to be discussed, the committee pass the formal resolution to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960 section 1 paragraph 2 & the Local Government (Access to Information) Act (due to commercially sensitive information being discussed).

16. Dronfield Woodhouse Sports & Social Club

To receive an update on the new lease.

17. Insurance Claims

To provide members with an update on an insurance claim.

18. Allotments

To discuss the ongoing management of the allotment sites.

19. Land

To discuss how to proceed with regards to the land registered to NEDDC.

20. Leases

To review the leases in place for the land off Snape Hill Crescent and for land used by Dronfield Junior School.

21. Date of next meeting

To agree the date for the next meeting.