

Minutes of the Events Advisory Committee of Dronfield Town Council
Meeting held on 11th June 2024 at 10:00am in the
Town Clerks Office, Dronfield

Present: Cllr. S. Burkitt, Cllr M Emmens (Chair), Cllr P Jones, Cllr M Ireland and Cllr Christine Smith

In attendance: M. Keys (Assistant Town Clerk) L. Stonehouse (Projects and Communications Officer) and P. Duncan (Outside Services Team Leader)

1. Apologies

There were no apologies.

2. Declaration of Interests

There were no declarations of interest.

3. Approval of Minutes

It was RESOLVED to approve the minutes of the Events Advisory Committee Meeting held on the 5th of May 2024 as a true and accurate record of the meeting.

4. Any items for exclusion of the public

There were no items for discussion which required the public to be excluded.

5. 2025/2026 Budget

Events budget options were discussed.

It was suggested to add 10% or 15% to the following budgets to allow for the cost of Security increase in 2025/2026.

Current 24/25 Budgets

Christmas – £6,000

Remembrance Sunday – £1,000

It was RESOLVED to check the figures and bring this information to the next Events Committee meeting, before passing the information onto the Budget Committee.

Members would like clarification on the budget to be used following the 'Death of a Monarch'.

6. D-Day 80th Anniversary

Members gave excellent feedback on the D-Day Event and thanks were passed onto all the staff involved. Thanks, were also given to Reverend Ian Price and Keith Burkitt.

.Members discussed complaints from residents regarding a lack of advertisement of the D-day Anniversary Event.

It was RESOLVED to ask local shops to display flyers in their windows for any future events.

7. Gala 2024

Members were updated on gala preparations.

The Project and Communications Officer informed members that income from stall sales is £670 with two payments still to be received.

It was RESOLVED to note this update

Members discussed the placement of this year's Gala banners.

It was RESOLVED to remove the banner from Carr Lane and instead have it outside Cliffe Park, Callywhite Lane.

8. Christmas 2024

Members discussed the car park and road closure plans for Christmas.

It was RESOLVED to apply to NEDDC for the closure of High Street from Gosforth Lane to Soaper Lane with bus access and the closure of the Library car park.

Members discussed entertainment for the Christmas Lights Switch on. It was suggested holding off on stall bookings outside the Civic Hall, due to NEDDCs planned redevelopment of the Civic Centre, as this could limit the amount of space available for stall holders/entertainment and the timeframe for the work is yet to be confirmed.

It was RESOLVED book Fancy Faces (face painter) for inside the Civic Hall.

The members discussed The Forge's involvement in Christmas events.

It was RESOLVED to contact Candy Bull, to invite the Forge to participate in the Christmas Lights Switch on event.

Members discussed last year's parking problems.

It was RESOLVED to contact Ametek LAND to request the use of their car park during the Christmas Lights Switch on event.

9. Date of Next Meeting

It was RESOLVED to hold the next Events Advisory Committee meeting on Tuesday 9th July 2024 at 10am.

The meeting closed at 10.50 am.