

Minutes of the Meeting of the Properties Advisory Committee
Held in the Council Chamber, Civic Hall on Tuesday 18th June 2024

Present: Cllr G. Baxter, Cllr S. Burkitt, Cllr P. Jones, Cllr A. Dale (Chair) and Cllr M. Foster

In attendance: J. Mitchell (Town Clerk), M. Keys (Assistant Clerk) P. Duncan (Outside Services Team Leader)

1. Apologies

There were no apologies.

2. Declaration of Interests

There were no declarations of interest.

3. To approve the minutes of the last meeting

Members reviewed the minutes of the Properties Committee meeting held on 15th May 2024.

It was RESOLVED to approve the minutes as a true and accurate record of the meeting held on 15th May 2024.

4. Items for exclusion of the public

The items for the exclusion of the public are listed on the agenda.

5. Dronfield Woodhouse Sports & Social Club

Members received an update regarding lease negotiations.

It was RESOLVED to invite the potential tenants to a separate meeting with the Properties Committee in July.

6. Defibrillator

Members reviewed the proposed relocation of the defibrillator at Dronfield Woodhouse Sports and Social Club on to the bowling pavilion instead.

It was RESOLVED to recommend to Council to accept the quote of £270 to relocate the defibrillator.

Members reviewed quotes to replace the pads and batteries of the defibrillator.

It was RESOLVED to recommend to Council to accept the quote of £130 for the replacement defibrillator pads.

7. Leabrook Valley

Members reviewed quotes to repair lighting on the pathway.

It was RESOLVED to seek two further quotes and delegate the acceptance of the chosen quote to the Town Clerk in consultation with the Chair of the Properties Committee.

8. RAAC & Radon Gas Update

Members received a verbal update on the RAAC survey and Radon Gas monitoring and were informed that there was no RAAC found at Stonelow and low levels of Radon Gas were detected at Cemetery Lodge, however ventilation is already in place.

It was RESOLVED to note the updates and that no further action is required.

9. Vehicle Trackers

Members reviewed a quote for two additional vehicle trackers.

It was RESOLVED to recommend to Council to accept the quote of £1,798 for two additional vehicle trackers, which includes the one-off cost of the tracker and installation within the vehicles.

10. Civic Hall

Members received an update on the platform lift.

It was RESOLVED to recommend to Council to accept the quote of £960 for the removal of the platform lift.

Members received feedback from hirers regarding the potential earlier end time for hires.

It was RESOLVED to note the feedback and to keep the current closing times for hirers.

Members reviewed the Conditions of Letting which had been updated as a result of the premises licence variation application.

It was RESOLVED to implement the updated Conditions of Letting for the Civic Hall once the variation to the premises licence has been approved.

Members were provided with an update on the premises licence variation application.

It was RESOLVED to note the update.

11. Trees

Members reviewed quotes to carry out the required work in Jubilee Park following further guidance from the tree surgeon on risk.

It was RESOLVED to recommend to Council to accept the quote of £3,825 for the high priority tree work in Jubilee Park.

It was RESOLVED to recommend to Council to accept the quote of £1,240 for the medium priority tree work in Jubilee Park.

12. Roller Shutter Doors

Members were provided with the results of the second survey on the roller shutter doors.

It was RESOLVED that members of the Properties Committee visit the locations of the roller shutters in question to assess possible alternative options to replacement shutters.

13. Alma

Members reviewed a quote to repair the chain link fence.

It was RESOLVED to seek two further quotes and bring to the next Properties Committee meeting.

14. Gosforth Lodge

Members discussed a request regarding room hire.

It was RESOLVED not accept the request for the foam/bubble hire for a party.

It was RESOLVED to delegate the acceptance of the animal encounter request to the Town Clerk in consultation with the Chair of the Properties Committee, pending further information from the hirer.

15. Stonelow

Members received a report on the condition of the boundary wall at Stonelow Recreation Ground.

It was RESOLVED for members of the Properties Committee to visit Stonelow to assess the options available with regards to the boundary wall.

16. Tourism Promotion

Members reviewed a proposal from Trail Tale.

It was RESOLVED not to accept the proposal from Trail Tale and instead refer them to North East Derbyshire District Council, who have responsibility for tourism in the area.

17. Grounds Maintenance Equipment

Members reviewed the cost to replace one lawnmower.

It was RESOLVED to recommend to Council to accept the quote of £808 for the replacement lawnmower.

18. Exclusion of the Press & Public

It was RESOLVED that in view of the confidential nature of the items to be discussed, the committee pass the formal resolution to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960 section 1 paragraph 2 & the Local Government (Access to Information) Act.

19. Allotments

Members discussed a complaint from a resident and also reviewed the draft Heads of Terms for updated leases for the allotments.

It was RESOLVED to arrange a meeting in July with representatives from Dronfield Horticultural Society and send them a copy of the draft Heads of Terms in advance of the meeting.

20. Civic Hall

Members discussed a complaint relating to a booking in the Civic Hall.

It was RESOLVED that the Chair of the Council respond to the complaint.

21. Date of next meeting

It was RESOLVED that committee members would meet at Stonelow Recreation Ground at 9:00am on Friday 19th July and would then meet with the potential new tenants for DWSSC at 10:30am, would then meet with representatives from Dronfield Horticultural Society after that and then hold a Properties Committee meeting following that meeting.

Meeting closed at 3:00pm.