

24th September 2024

To: The Chair and Members of the Budget Advisory Committee

Dear Councillor,

You are summoned to attend the meeting of the
Budget Advisory Committee of Dronfield Town Council to be held on
MONDAY 30th SEPTEMBER 2024 at 10:00am in the Council Chamber, Civic Hall

Yours sincerely

J Mitchell

Joanne Mitchell
Town Clerk

AGENDA

1. **Appointment of Chair**
To appoint the Chair of the Budget Advisory Committee.
2. **Apologies**
To receive apologies for absence.
3. **Declaration of Interests**
4. **Minutes**
To review and approve the minutes of the Budget Advisory Committee meeting held on 7th May 2024.
5. **Terms of Reference**
To review the Terms of Reference for the committee.
6. **Outstanding Debt**
To provide an update on outstanding debts.
7. **Bank Mandates**
To provide feedback and review the current bank and CCLA mandates.
8. **Commercial Card Holders**
To discuss taking out an additional Commercial Card.
9. **2024 – 2025 Budget**
To review the current financial year up to month end 5.
10. **Earmarked Reserves**
To review the current earmarked reserves.
11. **2025 – 2026 Budget**
To discuss plans for putting together a budget for 2025-2026.
12. **Date of next meeting**
To decide on the date of the next meeting.