

# Dronfield Town Council

Town Clerk:  
Joanne Mitchell



Dronfield Civic Hall  
Dronfield Civic Centre  
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27<sup>th</sup> August 2024

To: The Chair and Members of Dronfield Town Council

Dear Councillor,

You are summoned to attend the meeting of Dronfield Town Council to be held on

**MONDAY 2<sup>nd</sup> SEPTEMBER 2024 AT 7.30pm**  
**IN THE COUNCIL CHAMBER, CIVIC HALL, DRONFIELD**

Yours sincerely

*J Mitchell*

Joanne Mitchell  
Town Clerk

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Please be aware that meetings open to the public may be recorded by representatives of the media or by members of the public. Any persons intending to record this meeting are:

1. Requested not to film the public seating area and to respect the wishes of members of the public who have come to speak at a meeting but do not wish to be filmed.
2. Reminded that it is not permitted for oral commentary to be provided during a meeting. The Chairman may ask people to stop recording and leave the meeting if they act in a disruptive manner.

## AGENDA

1. **Apologies**

To receive apologies and reasons for absence from the meeting.

2. **To consider a variation of order of business**

To consider request to change the order of the items on the agenda.

3. **Declarations of Interest**

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

To receive and approve request for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.

4. **Public Speaking**

**The period of time designated for public participation at a meeting shall not exceed fifteen minutes as per Standing Order 3(f). A member of the public shall not speak for more than three minutes as per Standing Order 3(g). In accordance with Standing Order 3(e) a question shall not require a response at the meeting nor start a debate on the question.**

**Any issues raised may be noted and a request by members for that matter to be placed on a future agenda for discussion and debate.**

**4.1 Planning Matters**

An opportunity for members of the public to raise any planning matter that members may be considering at the planning item of the following agenda.

**4.2 General Matters**

An opportunity for members of the public to raise any matters relating to the town.

**4.3 Police Matters**

If a Police Officer is in attendance they will be given the opportunity to raise any relevant matters.

5. **Council Minutes**  
To receive and consider adopting as a true and accurate record, the draft Minutes of the Ordinary Meeting of the Council held on 1<sup>st</sup> July 2024 (Pages 1067 – 1080)
6. **Items for exclusion of public**  
To determine what items on the agenda, if any, should be taken with public excluded.
7. **Planning Matters**
  - 7.1 **Planning Applications (Appendix 1)**  
To consider the attached schedule of planning applications submitted by North East Derbyshire District Council for comment and discussion. Further details of any application can be found at: <http://planapps-online.ne-derbyshire.gov.uk/online-applications/> and then by inputting the application reference number.
  - 7.2 **Planning Decisions (Appendix 2)**  
To receive the attached schedule of planning decisions submitted by North East Derbyshire District Council for information.
8. **Outside Services Report (Appendix 3)**  
To consider the written report submitted by the Outside Services Team Leader.
9. **Delegated Decisions (Appendix 4)**  
To report on the delegated decisions taken during the summer recess.
10. **Meeting Reports (Appendix 5)**  
To receive the meeting reports and recommendations on various matters:-
  - 10.1 Events Advisory Committee held on 9<sup>th</sup> July 2024
  - 10.2 Parks & Recreation Advisory Committee held on 17<sup>th</sup> July 2024 – cancelled (not quorate)
  - 10.3 Properties Advisory Committee held on 19<sup>th</sup> July 2024
  - 10.4 Parks & Recreation Advisory Committee held on 2<sup>nd</sup> September 2024 – minutes to follow
11. **Town Clerk’s Report (Appendix 6)**  
To consider the written report submitted by the Town Clerk.
12. **External Auditor**  
To receive the Annual Governance and Financial Statements for 2023-24 and the External Auditors report.
13. **Financial Reports (Appendix 7)**
  - 13.1 Schedule of Payments including BAC breakdown for June & July 2024
  - 13.2 Schedule of Receipts for June & July 2024
  - 13.3 Income and Expenditure to 30<sup>th</sup> June & 31<sup>st</sup> July 2024
  - 13.4 Bank Reconciliation as of 30<sup>th</sup> June & 31<sup>st</sup> July 2024
14. **Exclusion of the Press and the Public**  
To move the following resolution – That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw.
15. **Meeting Report**  
To receive the meeting report of the Civic Hall Advisory Committee meeting held on 2<sup>nd</sup> September 2024.
16. **Dronfield Woodhouse Sports & Social Club**  
To review and agree the draft Head of Terms for the potential new tenants for the DWSSC and to delegated finalising the lease to the Town Clerk in consultation with the Chair of the Properties Committee.