

**Minutes of the meeting of the Parks & Recreations Advisory Committee held in the  
Town Clerks Office, Civic Hall on Monday 20<sup>th</sup> May 2024 at 10:30am**

**Present:**

Cllr S. Burkitt (Chair), Cllr L. Deighton, Cllr M. Ireland and Cllr. K. Tait

**In attendance:**

J. Mitchell (Town Clerk) and M. Keys (Assistant Clerk) and P. Duncan (Outside Services Team Leader)

**1. Appointment of Chair**

Cllr Susan Burkitt was nominated and seconded as Chair. No other nominations were received.

It was RESOLVED to appoint Cllr Susan Burkitt as Chair of the Parks & Recreation Advisory Committee.

**2. Apologies**

Cllr M. Emmens sent her apologies.

**3. Declarations of Interest**

There were no declarations of interest.

**4. Approval of minutes of the last meeting**

Members reviewed the minutes of the last meeting.

It was RESOLVED to approve the minutes of the meeting held on 25<sup>th</sup> March 2024 as a true and accurate record of the meeting.

**5. Terms of Reference**

Members reviewed the terms of reference for the committee.

It was RESOLVED to recommend to council to approve the terms of reference for the Parks & Recreation Advisory Committee.

**6. Items for exclusion of the public**

There were no items for the exclusion of the public.

**7. Cliffe Park**

Members discussed a request from Dronfield Scouts.

It was RESOLVED to write in reply to the scouts thanking them for their letter, stating that there was no suitable land available at Cliffe Park at this time.

Members reviewed quotes for potential drainage in Cliffe Park

It was RESOLVED to defer this item until the next meeting, after further checks of the current drainage.

Members received an update on the sandpit maintenance.

It was RESOLVED to note the update and post a news item on the Town Council website to inform residents.

#### **8. Stonelow Play Area**

Members reviewed quotes for a small safety fence (or equivalent equipment to form a safety barrier) in Stonelow play area.

It was RESOLVED to purchase the required number of panels of 1 metre high standard bow top railing kit at a cost of £117.66 per panel for health and safety purposes and install within Stonelow play area.

#### **9. Holmley Lane**

Members discussed a request from a resident regarding a potential new play area.

It was RESOLVED to decline this request due to another play area being in close proximity to the area requested and the requested area being too small.

#### **10. Sindelfingen Park**

Members were provided with a verbal update regarding the use of the credit for the new equipment at Sindelfingen Park and the outstanding balance on the current invoice.

It was RESOLVED to pay the outstanding balance to Kompan and use the £10k credit note to order the new item of fitness equipment.

Members were provided with feedback regarding Dronfield 10K usage of Sindelfingen Park.

It was RESOLVED for the Outside Services Team Leader to write a report on the damage caused to the park surfaces by the Dronfield 10K usage of Sindelfingen Park.

It was RESOLVED to send an invoice for £300 to the Dronfield 10K organisers, for the cost to repair the damage caused at Sindelfingen Park caused by the 2024 Dronfield 10K.

It was RESOLVED that the commercial use of parks policy apply to future Dronfield 10K events at Sindelfingen Park.

#### **11. Marsh Avenue**

Members were informed that the roundabout at Marsh Avenue had been repaired at no cost to the Council by HAGS.

It was RESOLVED to note the update.

#### **12. 2025/2026 Budget Planning**

Members began discussions about the budget requirements for 2025/2026 to feedback back to the budget advisory committee.

It was RESOLVED to request a £70,000 budget for potential play area refurbishments.

It was RESOLVED for the Town Clerk to bring historical park maintenance figures to the next meeting, in order to establish a maintenance budget.

**13. Date of next meeting**

The date of the next meeting is set for Monday 17<sup>th</sup> June at 11am.

The meeting closed at 11:34am.