

Minutes of the Meeting of the Properties Advisory Committee
Held in the Council Chamber, Civic Hall on Tuesday 13th November 2024

Present: Cllr G. Baxter, Cllr S. Burkitt, Cllr M. Foster and Cllr P. Jones

In attendance: J. Mitchell (Town Clerk), M. Keys (Assistant Clerk) P. Duncan (Outside Services Team Leader)

Cllr M Foster (Vice-Chair) chaired the meeting in the absence of Cllr Dale.

1. Apologies

Apologies were received from Cllr A. Dale (Chair)

2. Declaration of Interests

There were no declarations of interest.

3. To approve the minutes of the last meeting

Members reviewed the minutes of the meeting held on 22nd October 2024.

It was RESOLVED to approve the minutes of the meeting held on 22nd October 2024 as a true and accurate record of the meeting.

4. Items for exclusion of the public

None

5. Civic Hall

Members discussed the banner display on the outside of the building.

It was RESOLVED to write to the owner of the banner framework and inform them that written permission from the Town Council has not been granted for the banner framework to be installed on the side of the building. The committee are willing to consider granting permission for the framework and banners to be displayed, on the proviso that the owner of the framework informs the Town Clerk before putting banners up and that the Council has the final decision over which order banners are placed on the framework and the onus is on the owner of the framework to ensure any planning permissions for the banners is obtained.

Members reviewed a quote for a replacement faulty lift part.

It was RESOLVED to accept the quote of £375 for a replacement lift part.

Members reviewed a proposal for a weekly hire for the Dronfield Market.

It was RESOLVED to write back to the Dronfield Market organisers and inform them that there are already five confirmed bookings on a Thursday in the Civic Hall for 2025 and the venue cannot offer the frequency of bookings required.

The Council are happy to consider any alternative dates, subject to room availability.

Members received an update regarding the quote to install stairs to the side of the stage.

It was RESOLVED to recommend to Council to accept the quote of £2,583.90 to install replacement stairs to the left of the stage, with written confirmation that that the new stairs will meet all current building regulations.

6. Church Clock

Members reviewed the quotes for the removal of the birds' nest and repairing of the netting over the clock faces.

It was RESOLVED to defer the decision for the quote to clean and repair the church clock to full council at the December Council Meeting.

It was RESOLVED to contact the church to request shared funding for the cleaning and repair of the church clock.

It was RESOLVED to examine heritage funding options for the clean and repair of the church clock.

7. Electric Vehicle

Members were informed that the lease on the current electric vehicle will expire in February 2025 and discussed alternative options.

It was RESOLVED to evaluate the cost of hire or purchase of a non-electric vehicle against a new lease or lease renewal of an electric vehicle.

8. Stonelow Pavilion

Members reviewed quotes to replace the boilers in the pavilion at Stonelow.

It was RESOLVED to recommend to council to delegate the boiler replacement to the Town Clerk in consultation with the Chair & Vice-Chair of the Properties Committee, pending two further quotes for the replacement boilers.

9. Allotments

Members reviewed feedback from the public meeting regarding the management of the allotment sites.

It was RESOLVED to note the feedback.

10. Pitch Hire

Members reviewed a request from a football team for a refund if their club had to fold.

It was RESOLVED to delegate the refund request for the football team to the Town Clerk in consultation with the Chair of the Properties Committee, if it occurs.

11. Land Registration

Members were informed that no response had yet been received from NEDDC regarding the land registration.

It was RESOLVED to defer this time until the next meeting.

12. Exclusion of the Press & Public

Not applicable to this meeting.

13. Date of next meeting

The date of the next meeting is yet to be determined.

Meeting closed at 2:40pm.