

Delegated Decisions Taken During Summer Recess 2024 under the Scheme of Delegation

Events Advisory Committee held on 9th July 2024

Decisions delegated to the Town Clerk in consultation with the Chair of the Council and the Chair of the Events Committee

It was RESOLVED to recommend to council that the Terms of Reference for the Events Advisory Committee are approved.

It was RESOLVED to recommend to the council to increase the stall cost for Community stalls to £35 and Food and Drink stalls to £80.

Properties Advisory Committee held on 19th July 2024

Decisions delegated to the Town Clerk in consultation with the Chair of the Council and the Chair of the Properties Committee

It was RESOLVED to delegate the decision regarding the heads of terms for a new lease for Dronfield Woodhouse Sports and Social Club to the Town Clerk in consultation with the Chair of the Properties Committee.

It was RESOLVED to accept the quote of £2,610 to install a new shutter door on the Cliffe Park café.

It was RESOLVED to purchase and install Carbon Monoxide detectors for all boiler locations across the Civic Hall, Gosforth Lodge and the depot.

It was RESOLVED to delegate the decision regarding the installation of a fire exit/ladder at the works unit to the Town Clerk in consultation with the Chair of the Properties Committee.

It was RESOLVED to accept the quote of £847.50 for a new laptop and set up for the office.

It was RESOLVED to delegate the decision regarding the purchase of a backup office laptop to the Town Clerk in consultation with the Chair of the Properties Committee following a discussion with Cloudy IT.

It was RESOLVED to dispose of the old IT and office equipment pending a final check that all needed data is removed/backed up from the hard drive on to the cloud.

It was RESOLVED to accept the quote of £530 for the annual retractable seating service.

It was RESOLVED to carry out a tree survey at Marsh Avenue.

It was RESOLVED to accept the quote of £218 to hire a stump grinder for one week.

It was RESOLVED to delegate the decision for the acceptance of a quote to repair the fencing at Alma to the Town Clerk in consultation with the Chair of the Properties Committee, pending the arrival of a third quote.

It was RESOLVED to delegate the decision for the water leak repair to the Town Clerk in consultation with the Chair of the Properties Committee to deal with as per the notice from Severn Trent.

Decisions delegated to the Town Clerk in consultation with the Chair of the Council and the Chair of the relevant Committee

To accept a quote of £475 + VAT per visit to deep clean the MUGA pitch at Cliffe Park, three times a year.

To accept a quote of £1,700 + VAT to carry out a drainage survey of Sindelfingen Park.

To accept the payment of £1,500 for the remaining contents of the Sports & Social Club and permit the removal of the items from the premises.

To proceed with a debt collection agency, on a “no collection – no fee” basis who will take 7.5% fee of all monies recovered.

To accept the resignation of a member of staff and recruit a replacement for the position.